

ENVIRONMENTAL SERVICES FUND

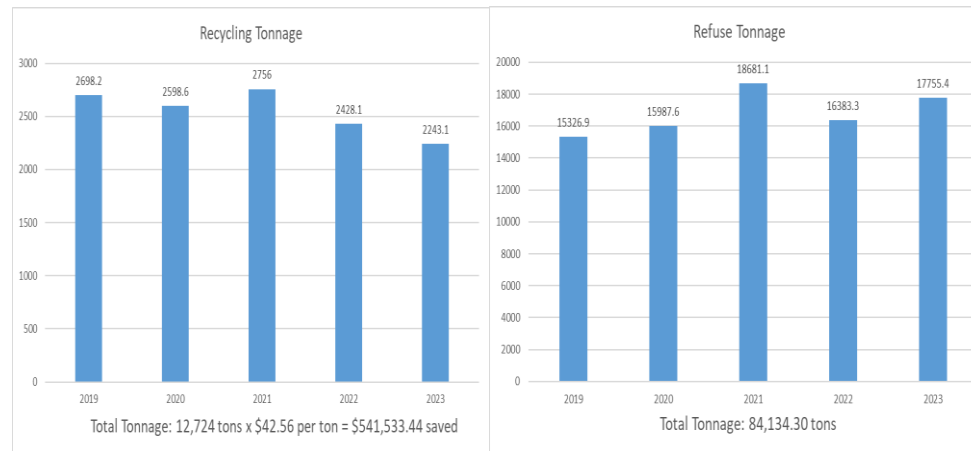
ENVIRONMENTAL SERVICES FUND

The Environmental Services Department is responsible for providing solid waste management services for the residents and businesses throughout the City of Rolla. Additional duties include providing vehicle and equipment maintenance and repair services to the City's fleet. Other functions of the Department include operation of a landscape waste disposal facility, a household hazardous waste (HHW) facility, etc. As administrative service provider to the Phelps County Landfill Board, the Department Director oversees the operational contract for the Phelps County Transfer Station and monitors/maintains closed landfills in Phelps County. The Director also serves as liaison to the Missouri Department of Natural Resources.

The Department is comprised of three Divisions consisting of 30 personnel. 1) The Sanitation Division provides services for the collection of residential, commercial and industrial wastes; 2) the Recycling Division operates the Recycling Center and provides collection, processing and marketing of specific recyclables. The Recycling Division also operates the household hazardous waste program and electronics recycling service; 3) the Vehicle Maintenance Division provides preventative maintenance and repair services for the City's vehicle and equipment fleet of approximately one hundred eighty seven (187) pieces. The division also carries the added responsibility of assisting Phelps County Landfill Board with its equipment.

The Department is operated as an enterprise/proprietary fund receiving revenues primarily from fees charged for services and from commodities (recyclable) that are collected, separated and sold. The majority of revenue is received through fees charged for services provided.

The following chart reflects refuse and recycling tonnage over past 5 years, also showing estimated amount saved through recycling program. Savings through recycling will increase over the next few years due to increase of disposal fees for refuse. Currently at \$59.00 per ton for refuse disposal.



STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE

City of Rolla

ENVIRONMENTAL SERVICES FUND

Fiscal Year 2024 - 2025

	Audit 2022	Audit 2023	Estimated 2024	Approved 2025
REVENUES				
Charges for Services	3,203,382	3,437,761	3,905,565	3,975,500
Recyclable Sales	406,002	160,299	215,000	230,000
Grant Revenue	2,904	0	28,000	0
Misc. Income (Veh. Mntc.)	347,765	372,969	371,000	370,000
Lease Purchase Rev	0	0	0	0
Other Income	166,616	105,583	97,525	86,500
Total Revenues	4,126,669	4,076,611	4,617,090	4,662,000
EXPENDITURES				
Recycling Division	522,801	585,013	470,233	507,765
Sanitation Division	2,789,037	3,128,514	3,298,150	3,229,803
Vehicle Maintenance Division	492,478	507,817	551,640	591,395
Total Expenditures	3,804,315	4,221,344	4,320,023	4,328,963
EXCESS OF REVENUES OVER EXPENDITURES	322,354	(144,733)	297,067	333,037
FUND TRANSFERS				
To General Fund	(231,000)	(200,000)	(215,800)	(236,975)
TOTAL REVENUES OVER EXPENDITURES	91,354	(344,733)	81,267	96,062
BEGINNING CASH BALANCE (10/1)	2,283,430	2,374,783	2,030,050	2,111,317
ENDING CASH BALANCE (9/30)	2,374,783	2,030,050	2,111,317	2,207,379
EXPENDITURES BY CATEGORY				
Personnel	1,627,668	1,622,238	1,772,665	1,890,125
Supplies & Bldg. Mntc.	36,008	31,210	35,015	33,740
Services	970,198	940,129	1,236,775	1,362,748
Maintenance & Imp.	683,491	740,068	694,550	701,850
Capital Expenditures	486,950	887,699	581,018	340,500
Total Expenditures	3,804,315	4,221,344	4,320,023	4,328,963

CITY OF ROLLA

ENVIRONMENTAL SERVICES REVENUE PROJECTIONS

	<u>FY 2022 Actual</u>	<u>FY 2023 Actual</u>	<u>FY 2024 Projected</u>	<u>FY 2025 Approved</u>
Federal & State Grants	\$ -	\$ -	\$ -	\$ -
Reimbursements	\$ 5,933.59	\$ 5,637.76	\$ 7,200.00	\$ 7,000.00
Landfill Admin Payment	\$ 79,079.54	\$ 68,385.56	\$ 41,025.00	\$ 32,000.00
Grant Revenue	\$ 2,903.75	\$ -	\$ 28,000.00	\$ -
Recyclables	\$ 406,002.28	\$ 160,298.90	\$ 215,000.00	\$ 230,000.00
Sanitation Fees-Commercial	\$ 1,286,643.35	\$ 1,451,266.41	\$ 1,650,000.00	\$ 1,660,000.00
Sanitation Fees-Residential	\$ 1,455,159.59	\$ 1,490,076.03	\$ 1,605,000.00	\$ 1,630,000.00
Add'l Sanitation Bag	\$ 2,753.20	\$ 2,475.00	\$ 2,200.00	\$ 2,300.00
Sanitation Fees-Other	\$ 455,840.05	\$ 490,748.16	\$ 645,000.00	\$ 680,000.00
Shredded Paper	\$ 2,045.72	\$ 2,315.00	\$ 2,500.00	\$ 2,400.00
Sticker Sales	\$ 940.00	\$ 880.00	\$ 865.00	\$ 800.00
Waste Oil Sales	\$ -	\$ -	\$ -	\$ -
Lease Purchase Rev	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ 3,651.49	\$ 24,225.60	\$ 25,000.00	\$ 17,000.00
Sale of property	\$ 4,305.00	\$ 12,430.00	\$ 31,000.00	\$ 30,000.00
In-House Maintenance Svs	\$ 347,765.44	\$ 372,968.67	\$ 371,000.00	\$ 370,000.00
Land Lease Revenue	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
Miscellaneous Income	\$ -	\$ 41.99	\$ -	\$ -
Gain/Loss of Asset Disposal	\$ -	\$ -	\$ -	\$ -
Due to/from Fund	\$ -	\$ -	\$ -	\$ -
Contri to/from General Fd	\$ (231,000.00)	\$ (200,000.00)	\$ (215,800.00)	\$ (236,975.00)
 FUND TOTAL	 \$ 3,822,523.00	 \$ 3,882,249.08	 \$ 4,408,490.00	 \$ 4,425,025.00

ENVIRONMENTAL SERVICES FUND

Recycling Center Expenditures

ACCOUNT TITLE	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 ADOPTED	2023-24 ESTIMATED	2024-25 APPROVED
PERSONNEL					
Salary & Wages- Full time	206,174	195,392	212,000	227,000	239,000
Salary & Wages- Part time	1,646	0	0	0	0
Salary & Wages- Overtime	2,767	2,458	3,500	2,000	3,000
Empl. Bene.- FICA	14,945	13,613	14,000	14,000	14,800
Empl. Bene.- LAGERS	18,690	14,601	17,500	19,000	22,500
Empl. Bene. - Life/Disability	1,017	1,004	1,200	1,150	1,200
Empl. Bene. - Health Insurance	37,259	31,818	45,000	45,000	47,250
Empl. Bene. - Unemployment	0	0	500	0	500
Empl. Bene. - Cellphone Stipend	0	0	0	0	0
	282,498	258,887	293,700	308,150	328,250
SUPPLIES & BUILDING MAINT					
Office/Building Supplies	1,544	425	2,000	2,000	2,000
Postage	3	1	30	0	30
Telephone	453	340	475	425	0
Utilities	9,030	8,245	8,800	9,200	9,500
	11,030	9,011	11,305	11,625	11,530
SERVICES					
Advertising	1,358	965	2,000	1,000	2,000
Insurance	21,493	23,821	29,000	32,400	34,675
Subscriptions & Dues	0	0	300	0	300
Professional/Contractual	14,377	13,631	14,500	14,000	11,670
Travel/Meetings	175	28	300	0	300
Training	375	0	350	0	350
Rentals	0	202	250	0	250
Uniform Replacement	883	893	1,200	1,150	1,200
Miscellaneous	0	0	0	0	0
Technology Services	0	0	0	0	11,840
	38,662	39,540	47,900	48,550	62,585
MAINTENANCE & IMP.					
Petroleum Products	41,700	32,347	38,000	24,000	28,000
Small Tools	75	161	200	150	200
Building Repairs & Mntc.	9,735	8,049	9,000	4,000	8,000
Vehicle & Equip Repairs & Mntc.	58,950	105,414	50,000	42,000	50,000
Machine Maint	0	0	200	0	200
Materials (Recycling)	12,939	17,638	14,500	9,000	13,000
	123,399	163,611	111,900	79,150	99,400
CAPITAL EXPENDITURES					
Grant Expense	35	10,492	5,000	17,758	0
Equipment	475	40,503	0	0	0
Vehicle	0	0	0	5,000	0
Lease Purchase	0	0	0	0	0
Building & Grounds	0	433	5,000	0	6,000
Depreciation Expense	66,703	62,536	0	0	0
	67,213	113,964	10,000	22,758	6,000
TOTAL RECYCLING EXPEND	522,801	585,013	474,805	470,233	507,765

ENVIRONMENTAL SERVICES FUND

Sanitation Expenditures

ACCOUNT TITLE	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 ADOPTED	2023-24 ESTIMATED	2024-25 APPROVED
PERSONNEL					
Salary & Wages- Full time	740,721	812,476	850,000	825,000	860,000
Salary & Wages- Part time	65,254	55,183	42,000	42,000	55,000
Salary & Wages- Overtime	8,218	7,733	6,000	9,000	9,000
Empl. Bene.- FICA	57,375	61,491	63,000	58,000	64,000
Empl. Bene.- LAGERS	64,476	66,949	71,000	65,000	80,025
Empl. Bene. - Life/Disability	3,430	3,398	3,650	3,650	3,650
Empl. Bene. - Health Insurance	194,317	141,154	225,000	225,000	235,000
Empl. Bene. - Unemployment	0	308	500	0	500
Empl. Bene. - Cellphone Stipend	905	855	900	900	900
	1,134,696	1,149,547	1,262,050	1,228,550	1,308,075
SUPPLIES & BUILDING MAINT					
Office/Building Supplies	5,274	4,660	5,500	5,000	5,000
Postage	973	998	975	1,040	1,000
Telephone	2,503	1,242	2,000	1,450	0
Utilities	7,623	7,349	8,000	7,500	8,000
	16,373	14,249	16,475	14,990	14,000
SERVICES					
Advertising	956	1,405	1,000	1,400	1,200
Insurance	51,007	62,755	73,075	90,900	97,263
Subscription & Dues	96	0	500	50	50
Professional/Contractual	11,578	9,129	11,000	12,600	10,995
Travel/Meetings	0	221	200	0	200
Training Expense	315	5,190	3,600	3,200	3,600
Uniform Services	6,832	5,499	6,000	6,000	6,000
Miscellaneous Expenses	0	35	50	100	50
RMU Billing	80,674	80,540	76,575	76,500	89,000
Landfill Contributions	764,612	721,400	875,000	975,000	1,015,000
Technology Services	0	0	0	0	42,570
	916,071	886,174	1,047,000	1,165,750	1,265,928
MAINTENANCE & IMP.					
Petroleum Products	147,046	139,765	145,000	145,000	152,000
Small Tools	836	1,207	800	800	800
Building Repairs & Mntc.	608	2,082	2,500	2,000	2,500
Vehicle & Equip Repairs & Mntc.	155,359	164,652	135,000	175,000	160,000
Machine Maintenance	914	1,309	1,700	2,500	4,000
Materials (Solid Waste)	8,628	9,739	10,000	8,000	10,000
	313,391	318,754	295,000	333,300	329,300
CAPITAL EXPENDITURES					
Equipment	115,802	119,722	110,000	90,000	120,000
Vehicles	0	359,626	612,000	465,560	180,500
Lease Purchase	0	0	0	0	0
Building & Grounds	0	0	12,000	0	12,000
Depreciation Expense	292,704	280,442	0	0	0
	408,506	759,790	734,000	555,560	312,500
TOTAL SANITATION EXPEND	2,789,037	3,128,514	3,354,525	3,298,150	3,229,803

ENVIRONMENTAL SERVICES FUND

Vehicle Maintenance

ACCOUNT TITLE	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 ADOPTED	2023-24 ESTIMATED	2024-25 APPROVED
Personnel					
Salary & Wages- Full time	134,483	149,197	153,875	153,500	162,000
Salary & Wages - Part time	0	0	0	0	0
Salary & Wages- Overtime	0	0	100	0	200
Empl. Bene.- FICA	9,103	9,588	9,500	8,765	9,600
Empl. Bene.- LAGERS	13,570	13,618	12,500	12,700	15,000
Empl. Bene. - Life/Disability	653	684	700	700	700
Empl. Bene. - Health Insurance	52,363	40,415	60,000	60,000	66,000
Empl. Bene. - Unemployment	0	0	0	0	0
Empl. Bene - Cellphone Stipend	302	302	300	300	300
	210,475	213,804	236,975	235,965	253,800
Supplies & Bldg. Maintenance					
Office/Building Supplies	879	228	700	600	700
Postage	0	0	10	0	10
Telephone	103	372	450	400	0
Utilities	7,623	7,349	7,400	7,400	7,500
	8,605	7,949	8,560	8,400	8,210
Services					
Advertising	0	0	100	0	100
Insurance	6,843	8,976	10,000	12,475	13,350
Dues & Subscriptions	3,423	4,331	7,600	9,000	13,000
Professional/contractual	4,493	500	600	200	475
Travel/Meetings	0	0	100	0	100
Rent	0	0	0	0	0
Uniform Services	706	608	700	800	750
Technology Services	0	0	0	0	6,460
	15,466	14,415	19,100	22,475	34,235
Maintenance & Improvements					
Shop Supplies	243,862	255,942	245,000	280,000	270,000
Petroleum Products	1,234	847	1,000	1,000	1,050
Misc. Expense	0	0	50	0	50
Small Tools	314	214	500	450	800
Building & Equip Repairs & Mntc.	578	288	700	350	750
Vehicle Repairs & Mntc.	713	413	500	300	500
	246,701	257,704	247,750	282,100	273,150
Capital Expenditures					
Equipment	2,057	4,770	3,000	2,700	18,000
Vehicles	0	0	0	0	0
Building & Grounds	0	0	4,000	0	4,000
Depreciation Expense	9,175	9,175	0	0	0
	11,232	13,945	7,000	2,700	22,000
TOTAL VEHICLE MAINT. EXPEND	492,478	507,817	519,385	551,640	591,395